



Stepping Stone World Preschool

3766 Pinewood Pl, Santa Clara, CA 95054

Application for Enrollment

For the 2008-2009 school year

Child's Full Name: _____ Nickname: _____

Date of Birth: _____ Age: _____ Sex: _____

Street Address: _____ Phone: _____

City: _____ Zip Code: _____

E-mail (for correspondence or reminders): _____

Father: _____ Occupation: _____

Home Address: _____ Phone: _____

Business Address: _____ Phone: _____

Mother: _____ Occupation: _____

Home Address: _____ Phone: _____

Business Address: _____ Phone: _____

Does your child have any special needs?

Chronic medical conditions?

Allergies?

I understand and agree that:

- ✚ My yearly registration fee is \$100. I understand that my child is not officially enrolled on a year to year basis until all fees and paper work have been submitted.
- ✚ My enrollment fee will be _____ for _____
- ✚ I understand my fee will remain the same whether my child attends or not. This includes all school closures periods.
- ✚ Families needing full time care have priority over part-time families. Part-time childcare will be offered on space availability basis.
- ✚ All children must be toilet trained prior to first day of attendance.
- ✚ The center hours are 8AM to 6PM. Tuition is due on the Monday prior to service. A \$25 late fee will be incurred if payments re not received by 8:30 AM on Tuesday.
- ✚ I must sign my child in and out of the center each day with full signature.
- ✚ A late pickup fee of \$15 will be charged for each 15 minute increment after contracted hours.
- ✚ I must notify the site by phone or writing if my child will not be attending the center that day for any reason.
- ✚ Ongoing discipline problem that endanger the health and safety of my child or other children/staff will result in termination.
- ✚ I must pickup my child within one hour of the notification if: A) My child behavior threatens the safety of other children, himself/herself or staff; or B) My child is ill or having a temperature over 100.
- ✚ I must notify the site staff in writing 2 weeks in advance of any vacation or withdrawal from the program.
- ✚ The program is not open on holidays and that I am required to pay for all Holidays.
- ✚ I must notify the site staff within 10 days of any change in address or phone numbers.

Mother's signature _____ Date: _____

Father's signature _____ Date: _____

Director signature _____ Date: _____